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# STEWART PUBLIC LIBRARY

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Library Revitalization Project Plan & Budget- 501 5th Ave.



PO BOX 576, STEWART BC, V0T 1W0  
250-636-2380



## **Stewart Public Library Revitalization Project Plan**

**Project Name:** Stewart Public Library Revitalization Project: 501 5<sup>th</sup> Ave.

**Applicant Organization:** Stewart Public Library

**Phone Number:** 250-636-2380

**Address:** PO Box 546, Stewart BC, V0T 1W0

**Charity #:** 130813173 RR 0001

### **Primary contact for application:**

**Title:** Rebecca Mitchell

**Phone Number:** 250-636-2380

**Email Address:** [stewartpubliclibrary@gmail.com](mailto:stewartpubliclibrary@gmail.com)

### **Purpose of Project:**

The Stewart Public Library is embarking on a significant project to renovate a space for a new and improved library building. The plan is to completely gut and renovate a new building over the next year as funds become available through grants, fundraising and sponsorship. The new building will be over double the square footage than our previous building with a concrete foundation. It is situated on the main street of Stewart with high visibility to both the community and tourists.

### **The problem this project solves:**

Due to unfortunate circumstances, The Stewart Public Library had to vacate the building the library was in. Structural instability made the building a safety concerns for the staff and public.

We have secured a 10-year lease with the option to renew on a new space at 501 5th Avenue, Stewart BC. In order to make this a functional space, extensive renovations are needed. Our vision is to utilize the new location to serve the community at an even greater capacity by making the space multi-functional to expand programming, meeting spaces and community events.

We remain committed to the community during this transition and continue to provide our services by utilizing various facilities in town. Although this is a temporary solution, the community heavily relies on our services and resources, and we will continue to provide for them until a new space is ready.

**What challenge does our project address?** The Library is the hub of our community and provides barrier free services to the people of Stewart BC and Hyder Alaska. Stewart is a remote community that often feels the effect of isolation and lack of services. The Stewart Public Library helps to fill that gap by providing regular programming for all ages with a concentration on child and youth, access to free resources and information, free skills training, tutoring, connectivity, technology help, free technology lending and free recreation equipment lending. The public has come to rely on these services as an essential resource in their everyday lives.

The **Stewart Public Library Revitalization Project** will enable these services to continue, and at a greater capacity. In addition to our current services, we will be able to increase our programming, social areas, quiet study spaces, enclosed meeting room, designated space for children and youth and educational training.

**The Overarching project Opportunities include:**

- Modernized and ergonomic spaces in which patrons, staff and those using the library can study, learn, teach and socialize
- Foster knowledge sharing, skill sharing, collaboration and networking by providing a private meeting room
- Optimized space that will allow for more programming
- A barrier-free, accessible facility that is inclusive to all populations
- A central social hub for community members to gather
- 2 full time construction jobs for a period of 5 months
- Youth part time employment through Federal and Provincial Hiring grants. Projected revenue \$10,000
- A 400 sqft area that will be leasable to a vendor, creating a monthly revenue for the library. Projected revenue: \$3600.00/year
- A gift shop space that will provide revenue for the library. Projected revenue: \$5000.00/year
- A rentable meeting space. Projected revenue: \$2000/year
- Increase in patron use, membership, and facility traffic

**Measures of Success**

<b>Measurable</b>	<b>Target</b>
Project comes within budget and on time	Within budget and renovations complete by June 1st
Number of programs offered	50% increase in programming
Number of times meeting room is utilized	Daily use
Daily Patron Count	25% increase in daily patrons
Patron /Staff Satisfaction Survey	Surveys
Jobs Created	2 temporary full time jobs, 1 part time youth job, opportunity for full time vendor
Revenue Created	10% increase to our current operating budget

**PROJECTED**

**MILESTONES**

<b>PHASE 2 Dates: On confirmation of funding</b>	<b>TASK</b>
May 2023	Begin exterior renovations
June, 2023	Begin interior renovations
August 2023	Move in and set-up
September 2023	Grand opening

**Project Partners:**

**District of Stewart:**

- Purchase of Library building

**In-kind Donations:**

- Temporary Library space to use during our transition. This has enabled us to continue to serve the community and offer full services.
- Storage space for electronics and files

**Stewart Community Connections:**

**In-kind Donations:**

- Provide a space that enables us to continue our programming
- Lent us items for fundraising (BBQ, propane, and accessories)

**Stewart World Port:**

**In-kind Donations:**

- Donation of Sea can for storage of library items during transition
- Free use of pallet jack

## **Blue Ocean:**

### In-kind Donations:

- Donation of storage space for library items and renovation materials

## **Kamnik Developments**

- Primary construction contract awarded

### In-kind Donations:

- Consultations
- Correspondence with contractors
- Design and layout
- Clean out of building

